



**WCG**

**Annual Report 2020**

# CONVENOR'S REPORT 2020

2020 is destined to be the year defined by COVID-19, both within our Garden and certainly within the broader community. Despite this, Warrnambool Community Garden Inc has had yet another wonderfully successful year. Some indicators of this include large membership growth (up at least 20%), extensive site development (the \$200,000 quarry project has progressed enormously), and positive feedback expressed by members and the public.

WCG's involvement in food production and our site's suitability for exercise (ie gardening or walking) has allowed us to continue to operate in some form throughout the COVID restrictions. This is much more than many other community organisations have been able to do and for this we are very grateful. Our organisation has proven to be very adaptable throughout the changing levels of restrictions and we've maintained at least basic levels of gardening, the Market, and progressed other work around the Garden when restrictions allowed.

Our Garden Market has proved itself a great asset to both WCG and the broader community. For the first time we continued the Market through winter. We initially planned to just sell our own produce and we were very pleased when our core group of stall holders said that they would like to participate as well. When other sources of locally grown fresh produce shut down in the first lockdown, we continued to provide fresh local produce, and our customer base actually grew! I cannot emphasise enough the great work done by a core group of



members and our site manager to both run the Market and maintain the sustained effort required to ensure a steady supply of produce from our market garden and plants from our ever-growing nursery. Our dream is that the Market and other commercial operations will eventually pay our site manager's wage and basic site maintenance. During 2020 the Market team has grown, but we still need more people to come on board to help achieve this goal.

Organisations like ours have turnover of members and this is normal. Sometimes this turnover involves key people. In 2020, our first site manager Dave Stockdale (Stocky) moved on to take up other challenges in his life. It's fantastic that he remains a member and that we get to see him at his plot regularly. I know we have recognised Stocky many times for his great contribution to the maintenance and development of WCG, but once again thank you Stocky – and welcome to WCG founding member Dave Mitchell as our new site manager. More recently, Peter Jackman has advised that he

will not be continuing as Treasurer due to health issues. Pete has been Treasurer for most of the second half of WCG's history, about 6 years in all. In that time he has very capably provided financial leadership on complex initiatives including work for the dole and grant programs the administration of GST, associated BAS statements and taxation matters, and most recently helping track the quarry development



finances. So far we have not been able to have an actual event to celebrate the contribution of these two Garden stalwarts – maybe soon.

They say that a picture tells a thousand words. In the case of our quarry redevelopment I don't believe that is true. Under the expert and indefatigable leadership of Bruce Campbell and the backup of the Quarry Reference Group led by Geoff Rollinson, this redevelopment which has progressed hugely during 2020. Apart from the actual development, these very talented members have also led the required partnerships with Wannon Water, Warrnambool City Council, and what seems like a cast of thousands in terms of engineers, consultants, surveyors, contractors, volunteers ... and that's before we even get to our talented earth movers in Tim Bligh and Robbie Paton. Pictures of past and current don't in any way show all that has been changed, shaped, installed, built and upgraded. A

lot of the work achieved with the \$194,000 grant plus volunteer time is actually not visible. Our electricity and water infrastructure have been greatly improved as part of this project, and some additional earthworks in areas around the quarry have been included. Upgrading of our solar installation has made us more sustainable and given us a bank of used panels to reuse in areas remote from mains power. There is really significant underground water infrastructure to allow recirculation, deal with peak flows, and treat water coming in from off the street. What began as a concept plan in 2016-17 with a possible 15-20 year development time is looking like being largely completed within 5 years of that initial plan. The result will be that our whole site will soon be useable and a wonderful asset will be available to both our Garden community and the broader Warrnambool community. In addition to our quarry leaders, I also need to acknowledge the hundreds of hours put in by Garden members and other volunteers in planting native plants into the quarry walls. As I write this report we are close to sowing grass seed in the amphitheatre. The gully reticulated creek development is looking like carrying over into 2021.

Out of most peoples' view, a couple of developments have been coming along in the northwest corner of our site. Wilma Trew has been leading a small group who are slowly planting out the western and northern boundaries with natives and working at controlling weed species, both introduced and native. A site is being prepared behind the



shed for a dedicated maintenance, storage and further plant nursery development – including preparing an area for a shipping container that will be a lockup workshop. The market garden continues to power on under Keith Fisher’s leadership, with the small team involved in both the garden and propagation for plantings and learning lots of things through doing.

Some areas of Garden activity have been hit hard by COVID restrictions. Workshops stopped, briefly started between lockdowns, then stopped again. As the overall community looks forward to “COVID normal”, whatever that may be, enquiries about running workshops are coming in again and hopefully there will be a couple before the end of the year. We have not been able to hold any events, but once again are looking forward to at least some small scale celebrations related to our core purposes in 2021.



Everyone has suffered to some extent during 2020, with some only realising it as they start to re-establish more normal lives and look back at just how strange 2020 has been. For many our Garden has been a point of sanity in a world that has not looked anything like we are used to. Everyone involved in WCG can be extremely proud that together we have built a place of peace that has helped so many feel more centred during these isolating times. Never underestimate the power of a simple “hello”, much less a longer chat. Moving in to 2021 we need to keep in mind those core values that support us to support each other, while at the same time being open to the positive feelings that come from working in teams to achieve something - whether it’s a simple task or a huge project.

May everyone have a festive season that allows personal connection with family and friends, and may 2021 be a much more like a “normal” year.

Rob Porter,  
2020 Convenor, WCG  
For the WCG Committee



# AGENDA

## Annual General Meeting

Warrnambool Community Garden Inc

Tuesday November 10<sup>th</sup>, 2020, 7pm HUB Building, and via Zoom

1. Welcome and acknowledgements.
2. Present.
3. Apologies.
4. Business.
  - 4.1 Confirm the minutes of the previous annual general meeting and of any special general meeting held since then.
  - 4.2 Receive and consider:-
    - (i) the annual report of the Committee on the activities of the Association during the preceding financial year; and
    - (ii) the financial statements of the Association for the preceding financial year submitted by the Committee in accordance with Part 7 of the Act.
  - 4.3 Elect the members of the Committee.
  - 4.4 Confirm or vary the amounts (if any) of the annual subscription and joining fee.
5. Next meeting
6. Close meeting

## Minutes for Annual General Meeting of Warrnambool Community Garden

7pm, Wednesday, 12th November 2019 at the Hub Building, Garden

Item	Matters Discussed
1	<b>Welcome, acknowledgements and apologies</b>
2	<b>Present:</b> Rob Porter, Sam O'Keefe, Heather Ryan, Peter Jackman, Lisa McLeod, Amanda Power, Maggie Dwyer, Clare Vaugh, Christine Morriss, David Stockdale, Matt Simpson, Julie Eagles, Geoff Rollinson, Wilma Trew.
3	<b>Apologies:</b> Di Pettigrew, Jenny Miller
4	<b>BUSINESS:</b>
4.1	<b>Confirmation of 2018 AGM Minutes</b> MOTION: Moved Julie Eagles, Seconded Christine Morris that the minutes as presented be accepted, with the inclusion of a note that Barnaby accepted in writing. Carried.
4.2	<b>Receive &amp; Consider :</b> <ol style="list-style-type: none"><li>(i) Annual Report of the Committee on the activities of the Association during the preceding year: <b>MOTION: Moved Rob Porter, Seconded Heather Ryan. Carried.</b></li><li>(ii) Financial statements of the Association for the preceding financial year: <b>MOTION:</b><ol style="list-style-type: none"><li>a. That the financial statement be accepted up to March 2019 as presented.</li><li>b. That the new Committee have the authority to approve the remaining financial quarter report, prior to submission to Consumer Affairs Victoria, and this final report be circulated to members. <b>Moved Peter Jackman, Seconded David Stockdale. Carried.</b></li></ol></li></ol>

4.3	<p><b>Election of Committee for 2019 – 2020.</b></p> <p><b>Convenor:</b> Rob Porter was nominated by Julie Eagles, seconded by Bruce Campbell. Accepted.</p> <p><b>Secretary:</b> Christine Morriss was nominated by Julie Eagles, Seconded by Bruce Campbell. Accepted.</p> <p><b>Treasurer:</b> Peter Jackman was nominated by Kayleigh van der Westhuizen, Seconded by Amanda Power. Accepted.</p> <p><b>General Committee Members:</b> Maggie Dwyer was nominated by Christine Morriss, Seconded by Rob Porter. Accepted. Julie Eagles was nominated by Amanda Power, Seconded by Kayleigh van der Westhuizen. Accepted. Geoff Rollinson was nominated by Rob Porter, Seconded by Heather Ryan. Accepted. Amanda Power was nominated by Julie Eagles, Seconded by Julie Bruce Campbell. Accepted. Lisa McLeod was nominated by Julie Eagles, Seconded by Bruce Campbell. Accepted. Matt Simpson was nominated by Kayleigh van der Westhuizen, Seconded by David Stockdale. Accepted.</p>																						
4.4	<p><b>Set Membership and Plots fees</b></p> <p><b>Motion:</b> Moved Julie Eagles, Seconded Matt Simpson that the fees remain as follows:</p> <table border="1" data-bbox="213 909 1465 1274"> <thead> <tr> <th>Membership types</th> <th>Fee #</th> </tr> </thead> <tbody> <tr> <td>Adult</td> <td>\$27.50</td> </tr> <tr> <td>Adult Concession*</td> <td>\$22.00</td> </tr> <tr> <td>Youth (up to 25 Years)</td> <td>\$13.20</td> </tr> <tr> <td>Family (entitles two adults to be entered on the membership register)</td> <td>\$44.00</td> </tr> <tr> <td>Family Concession*</td> <td>\$33.00</td> </tr> <tr> <td>Not-for-Profit organisation with annual revenue &lt;\$500,000</td> <td>\$66.00</td> </tr> <tr> <td>Commercial organisation or Not-for-Profit organisation with annual revenue &gt;\$500,000</td> <td>\$132.00</td> </tr> <tr> <td>Individual Garden Plot – standard size is 4mx4m. <i>Irregular plots incur a pro rata fee; please contact Treasurer</i></td> <td>\$88.00</td> </tr> <tr> <td>Key deposit (paid once and available to all members)</td> <td>\$22.00</td> </tr> <tr> <td>Friend of the Garden (Just to keep in touch &amp; receive electronic correspondence only; no voting rights)</td> <td>\$12.10</td> </tr> </tbody> </table> <p>*holder of Commonwealth concession card and/or full-time student. # fees are inclusive of GST</p> <p><b>Carried.</b></p>	Membership types	Fee #	Adult	\$27.50	Adult Concession*	\$22.00	Youth (up to 25 Years)	\$13.20	Family (entitles two adults to be entered on the membership register)	\$44.00	Family Concession*	\$33.00	Not-for-Profit organisation with annual revenue <\$500,000	\$66.00	Commercial organisation or Not-for-Profit organisation with annual revenue >\$500,000	\$132.00	Individual Garden Plot – standard size is 4mx4m. <i>Irregular plots incur a pro rata fee; please contact Treasurer</i>	\$88.00	Key deposit (paid once and available to all members)	\$22.00	Friend of the Garden (Just to keep in touch & receive electronic correspondence only; no voting rights)	\$12.10
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5	<p><b>Close of Meeting</b> Meeting closed 7.48 pm</p>																						
6	<p><b>Set Date of 2019 AGM</b> Wednesday, 11<sup>th</sup> November 2020.</p>																						



# 2019 – 2020 FINANCIAL STATEMENTS

## Warrnambool Community Garden Inc Profit and Loss Statement for year ended 30th June 2020

<u>2010 Income</u>		
92,509	Grants	153,954.54
	HUB	
182	- Solar Contribution	315.90
386	- Miscellaneous & Hiring	<u>2,573.18</u>
		2,889.08
	0 WFTD - Program, Income	
	0 Government Stimulus	9,792.00
3,307	Membership Fees	2,419.50
4,309	Plot Rentals	4,070.00
315	Interest Received	682.76
3466	Workshop Income	620.45
32,313	Unexpired grant b/f	79277.45
1,384	Donations	1168.85
	0 Open Day	
1,433	Communal Plot -Fundraising	1,075.15
115	Forfeited Key Deposits	
191	Sale of Eggs	375.90
	0 WFTD - Reimburse Expenses	
33	Bush Food Garden Booklets	23.00
6,453	Weekly Markets	12,936.06
159	Sundry	<u>188.41</u>
<u>146,555</u>		<u>269473.15</u>
	<b>Less Expenses</b>	
76	Quarry	80156.13
	0 Nature Strip	568.18
	0 Education Programme	750.00
1,465	Weekly Markets	6627.09
717	Trailer Shed	0.00
30,711	Site Manager	27,562.50
40	Subscriptions	0.00
456	Chook House	283.96
	0 Age & Well Being	866.23
2674	Insurance	3947.80
2,379	Administration	3,104.92
2,604	Garden Equipment and Supplies	6,471.62
226	Lease of Land	230.29
553	Communal Plot	167.47
1,004	Hothouse [Greenhouse]	149.41
25,140	HUB	2,554.67
543	Fuel Oil	361.02
259	Advertising	191.27
44	Office Supplies	115.89

135 Postage	124.64	
288 Repairs & Sundry items	3.64	
330 Telephone	41.96	
0 Weed Management	826.36	
233 Key Purchases	328.93	
38 Waste Disposal	100.27	
4,735 Workshop Expenses	0.00	
5 Bank Fees	10.00	
49 Bush Food Garden	0.00	
77,277 Unexpired Grants c/f	126,175.83	
0 Catering	0.00	
284 Open Day	0.00	
0 Sustainable Future Research	0.00	
<u>152285</u>		<u>261720.08</u>
<u>-5,710</u>	<b>Net income/Loss</b>	<u>7753.07</u>

Grants Received	
- Pick my project	123,454.54
- Wannan Water	2,500.00
- WCC CDFre Planting	2,000.00
- Dept of Primary Industry	10,000.00
- Cumarah	15,000.00
- WCC _ Age Friendly	1,000.00
	<u>153,954.54</u>

Warrnambool Community Garden Inc  
Balance Sheet as at 30th June 2020

30/06/2019 **Members' Funds**

145,908 Opening Balance	140,198.58
-5,709 Add Net Income	7,753.07
<u>140,199</u>	<u>147,951.65</u>

Represented By

**Current Assets**

27 Petty Cash	274.50
SW C U	
81,363 Cheque Account	59766.56
33,868 Savings Account	128,050.37
361 Debit Card	331.15
496 Sundry Debtors	2820.60
0 Origin Energy	0.00
<u>116,115</u>	<u>191243.18</u>

**Fixed Assets**

38,025 Shelter Construction	38,024.40
15,292 Plant and Equipment - at cost	15291.41
2,741 Trailer Shed - at Cost	2741.23
56,239 HUB Development - at cost	56,239.23
<u>112,297</u>	<u>112296.27</u>
<u>228,412</u> <b>Total Assets</b>	<u>303539.45</u>

**Less Current Liabilities**

641 Trade Creditors	12484.95
1581 Key Deposits	1801.30
5,073 GST Tax Payable	15125.72
77,277 Unexpired Grants c/f	126,175.83
<u>3,641 ATO - PAYG (W)</u>	<u>0.00</u>
<u>88213</u>	<u>155587.80</u>
<u>140,199</u>	<u>147951.65</u>